



REQUEST FOR QUALIFICATIONS

2019 Sanitary Sewer Overflow and Reduction Program (SSORP) Engineering Design Services

Solicitation No.: PS-00074-SM

Addendum 3 | February 27, 2019

QUESTIONS AND ANSWERS

1. Do the three additional projects in Similar Projects and Past Performance Item 2 need to be within the past 5 years?

Response: Yes, the three additional projects in similar projects and past performance, item 2, need to be completed within the past 5 years.

2. May a USB flash drive be used to submit the digital version in lieu of a CD?

Response: Yes, a USB can be used in lieu of a CD.

3. Does a cover letter/transmittal letter count toward the 17 page limit?

Response: No. The cover page does not count towards the page limit.

4. Page 15 of the RFQ states “Submit the proposal in CD format and hard copies.” Attachment II, the “Submittal Response Checklist” states “CD or USB of all documents within the Original Proposal.” May we submit our PDF copy on a USB, or does it have to be submitted on a CD?

Response: Yes, a USB may be used in lieu of a CD.

5. In Reference to Exhibit B, the GFEP, the following is stated: “List SMWVB Firm in this row, if applicable, that will be performing 10% of Sewer Design Services, and has not worked with SAWS as a prime consultant prior to this solicitation.” Do “Sewer Design Services” encompass all support services anticipated on this project, such as Surveying, Geotech, etc.?

Response: No, the “Sewer Design Services” do not encompass all of the support services for these projects. The all-or-nothing five points will be awarded specifically for design work.”

6. How many firms does SAWS anticipate to select?

Response: SAWS anticipates selecting 9 firms.

7. Will Respondents be considered for any of the nine (9) projects or just the project the Respondent selected in the Project Approach to address.

Response: Respondents will be considered for any of the nine projects regardless of which project the Respondent selects for the project approach section.

8. Should Respondents’ Team and Relevant Projects be tailed to the project the Respondent selects in the Project Approach or should it cover any of the nine (9) projects mentioned in the RFQ?

Response: The Respondent’s team and relevant projects should cover one of the nine projects identified within the RFQ.

9. Page 15 of the RFQ states the SOQ PDF copy must be submitted on a CD. Attachment II Submittal Response Checklist says CD or USB. Can we submit the PDF on a USB?

Response: Yes, a USB may be used.

10. Do you have a list of the locations for the projects located on the project site maps on p.23-39 of the RFQ? We would like to conduct some site visits in order to gather photographs and specifications to better help us write our approach. The red stars on the map help provide a general idea, but a specific location or intersection would be much appreciated.

*Response: Specific site locations for each project can found within the Technical Memorandum or 30% design documents, which are available for download on SAWS website at the following link:
http://www.saws.org/business_center/ContractSol/Drill.cfm?id=3406&View=Yes*

11. Page 15 (Item IV.B.4) states the responses are limited to a maximum of 17 pages and the listed required forms do not count toward the limit. However, when I count up the pages listed on Evaluation Criteria on Pages 9 – 11 (Item II.A.C), I count 22 pages.

Can you clarify this for me?

Response: No, the required forms do not count toward the maximum page limit.

12. Reading through the RFQ, we have a question on page count. In the evaluation criteria, there are response formats and page limits which equal 22 pages but under IV. Submitting a Response, it states that the maximum is 17 pages per proposal. Can you help with which page count that we should follow?

Response: The required forms do not count toward the maximum page limit.

13. Is the “cover page” the cover of the document?

Response: Yes, the cover page is the cover of your proposal

14. Is a cover/transmittal letter required? If so, is it included in the 17 page count?

Response: No, it is not nor does the cover page does not count towards the page limit.

15. Are the following required forms in SAWS format included in the 17 page count: Attachment IV-Subconsultant Table; Project Table, and OPCC Table?

Response: No, the required forms do not count toward the maximum page limit.

END OF QUESTIONS AND ANSWERS

No other items, dates, or deadlines for this RFQ are changed.

END ADDENDUM 3